

Nettlestead Parish Meeting

Minutes of the Meeting held at 7.30 pm on Monday 24th January 2022 in Nettlestead Church

Present: Nick Cooper, Fran Cooper, Anne Pratt, John Pratt, Jeanna McCarthy, Neil McCarthy.

The Meeting was opened at 7.30 pm.

1. Apologies for absence.

Ken Southall, Sue Grayston, Patricia Cullen.

2. Election of Chairman.

The Clerk asked for nominations for the office of Chairman of Nettlestead Parish Meeting. Nick Cooper was proposed by Anne Pratt. This was seconded by Neil McCarthy. There being no other proposals, Nick Cooper was unanimously elected as Chairman of the Meeting.

3. Approval of the Draft Minutes of the Meetings of 29th April and 25th August 2021.

It was noted that the Minutes of 25th August should read Ken Southall, not Ken Cooper and should be amended. With this alteration, Jeanna McCarthy proposed that both sets of minutes be accepted. This was seconded by John Pratt and approved unanimously.

4. Matters Arising from the Meetings of 29th April and 25th August 2021. 29th April - Privacy Policy action - not yet completed.

Clerk to send out a link to the EIA Scoping Opinion Request on BMSDC's website - done.

25th August 2021 – the Clerk confirmed that she had submitted the information required by the External Auditors as Nettlestead Parish Meeting had been selected as part of the random sample for External Audit. The External Auditors had replied confirming receipt of the information, but had not issued an External Audit Report, instead saying that the Meeting would not hear from them again until the 2021/2022 audit instructions were issued. The Meeting noted this.

5. Finance

a. To note the Clerk's Financial Report (circulated by email before the meeting).

The Meeting noted the Clerk's Financial Report and that they had been emailed a scan of the paper bank statement to confirm the balance stated in the Report.

b. To approve the Parish Financial Budget for 2022/2023 (circulated by email before the meeting).



The Clerk explained the Draft Budget that had been sent out. Jeanna McCarthy proposed that the Draft Budget be accepted. This was seconded by Anne Pratt and approved unanimously by the Meeting.

c. To agree the amount of Precept for 2022/2023.

The Chairman said that he felt that, once again, there was no justification for setting a Precept as there was not likely to be any substantial expenditure by the Meeting during the coming financial year. Fran Cooper proposed that the Meeting should not set a precept for 2022/2023. This was seconded by John Pratt and approved unanimously.

The Clerk informed the Meeting that BMSDC had told her that they no longer required the Precept request form to be completed by the Meeting as it was several years since the Meeting had raised a Precept. The Clerk said that she would email them instead to confirm that the Meeting did not wish to raise a Precept for 2022/2023. The Meeting noted this.

d. To consider any payments under the LGA 1972 S137.

Neil McCarthy proposed the following donations. These were seconded by Neil McCarthy and approved unanimously by the Meeting.

Somersham community Shop - £250.00

Families In Need (FIND) - £250.00

Friends of Somersham School (FOSS) - £100.00

6. Governance

a. To approve the Meeting's Financial Regulations and Controls

Jeanna McCarthy proposed that the Financial Regulations and Controls be approved. This was seconded by Fran Cooper and unanimously approved by the Meeting.

b. To approve the Meeting's Risk Assessment (Financial and Other).

Neil McCarthy proposed that the Meeting's Risk Assessment (Financial and Other) be approved. This was seconded by John Pratt and unanimously approved by the Meeting.

c. To approve that the Clerk continue as Responsible Financial Officer.

Neil McCarthy proposed that this be approved. This was seconded by Fran Cooper and unanimously approved by the Meeting.

7. Planning

To note the following planning applications:

DC/21/06951

Address: Watering Farm Main Road Nettlestead IP8 4QL

Proposal: Application for Listed Building Consent. Works to facilitate change of use and conversion of Grade II listed barn to 1 no. dwellinghouse.

The Meeting noted this.

DC/21/06950

Address: Watering Farm Main Road Nettlestead IP8 4QL.

Proposal: Change of use and conversion of Grade II listed barn to 1 no dwellinghouse.

The Meeting noted this.

8. To note possible activities in the parish to celebrate HM The Queen's Platinum Jubilee.

Possible activities discussed included the purchase of commemorative mugs or a Tree Walk. The Chairman explained that the Meeting would be unable to pay directly for any Jubilee activities because it does not have the legal power to make such a payment.

9. To consider any donations under S137.

Covered above.

10. AOB

Neil McCarthy thanked the Chairman and Clerk for all their work for the Parish.

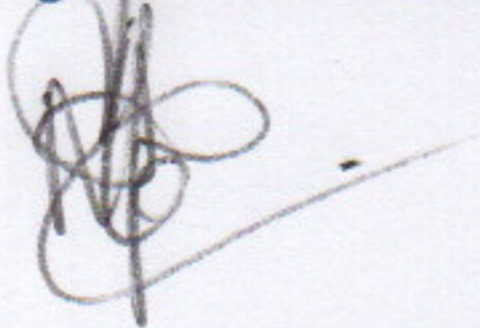
The Meeting discussed how to encourage more residents to attend Meetings.

Possibilities discussed included larger notices and advertising meetings in InTouch.

There will be a Snowdrop Open Day at the Blakenham Woodland Garden on 12th February in aid of Nettlestead and Little Blakenham Churches. Volunteers are being sought to help with running the event.

The Chairman closed the Meeting at 8.18 pm with thanks to all who had attended.

Signed as a true and correct record of the meeting.

A handwritten signature in black ink, appearing to be 'N. McCarthy', written over a horizontal line.

Chairman Nettlestead Parish Meeting

Date: 30th May 2022