

## Nettlestead Parish Meeting

7.30 pm Monday 25<sup>th</sup> January 2021. Due to Covid-19 Regulations, this Meeting was held by Zoom.

Present: Nick Cooper, Fran Cooper, Jeanna McCarthy, Neil McCarthy, Ken Southall

The Meeting was opened at 7.30pm.

### 1. Apologies for absence.

Apologies were received from Anne Pratt, John Pratt and Patricia Cullen.

### 2. Election of Chairman.

The Clerk asked for nominations for the office of Chair. Ken Southall proposed Nick Cooper. This was seconded by Neil McCarthy. There being no other nominations, Nick Cooper was unanimously approved as Chairman.

3. Approval of the Draft Minutes of the Meeting of 30th September 2020. Jeanna McCarthy proposed that the Draft Minutes be agreed as a true and correct record of the meeting. This was seconded by Neil McCarthy and unanimously agreed by the Meeting.

### 4. Matters Arising from the Meeting of 30<sup>th</sup> September 2020.

The Clerk reported that the Meeting's Privacy Policy had not been completed.

### 5. Finance

#### a. To note the Clerk's Financial Report.

The Meeting noted this.

#### b. To approve the Parish Financial Budget for 2021/2022 (to include any proposals for expenditure).

Fran Cooper proposed that the Budget be approved. This was seconded by Ken Southall and unanimously agreed by the Meeting.

#### c. To agree the amount of Precept for 2021/2022.

Nick Cooper proposed that the Meeting should not raise a Precept in 2021/2022. This was seconded by Fran Cooper and unanimously approved by the Meeting. ACTION: Clerk to inform MSDC.



d. To consider any payments under the LGA 1972 S137.

Jeanna McCarthy proposed that the following donations be made under LGA 1972 s.137:

Somersham Community Shop - £325.00

Families In Need Foodbank - £325.00

This was seconded by Fran Cooper and unanimously approved by the Meeting

## 6. Governance

a. To approve the Meeting's Financial Regulations.

The Meeting noted that this document also included the Financial Controls for the Meeting. Neil McCarthy proposed that the Meeting approve the Financial Regulations. This was seconded by Jeanna McCarthy and unanimously approved by the Meeting.

b. To approve the Meeting's Risk Assessment (Financial and Other).

Ken Southall proposed that the Meeting approve Risk Assessment (Financial and Other). This was seconded by Fran Cooper and unanimously approved by the Meeting.

c. To approve that the Clerk continue as Responsible Financial Officer. Neil McCarthy proposed that the Meeting approve the Clerk continue as Responsible Financial Officer. This was seconded by Jeanna McCarthy and unanimously approved by the Meeting.

d. To approve the Draft Financial Controls.

The Meeting noted that the Clerk had incorporated these into the Financial Regulations and Controls (already approved in item 6a).

e. To review the Meeting's progress on compliance with the General Data Protection Regulations.

The Meeting noted that all documents held by the Meeting are in the public domain. Emails are sent out by the Clerk as 'blind CC'. The Meeting is registered with the ICO. Privacy Policy still to be completed.

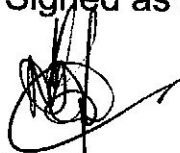
## 7. AOB

The Clerk informed the Meeting about a planning application for a solar farm from Somersham to Burstall. The Meeting agreed that they did not wish to arrange a further meeting to discuss this. Somersham Parish Council are arranging a briefing meeting via Zoom for anyone who is interested in the application. ACTION: Clerk to send out the Zoom link. The Meeting noted that the planning application at Watering Farm had been approved by MSDC.

Neil McCarthy thanked the Chairman and the Clerk for all their work for the Meeting.

The Chairman closed the meeting at 7.56pm with thanks to all who had joined the meeting.

Signed as a true and correct record of the Meeting.



Chairman of Nettlestead Parish Meeting

Date 30-5-2021