

# NETTLESTEAD PARISH MEETING

7.30 pm Wednesday 25<sup>th</sup> August 2021 at Nettlestead Parish Church.

Present: Nick Cooper, Fran Cooper, Ken Southall, Jeanna McCarthy, Neil McCarthy, John Pratt, Anne Pratt.

The Chairman opened the meeting at 7.32pm with a welcome to all attending.

1. To receive apologies for absence.

None

2. To elect the Chairman of the Meeting. Nick Cooper was nominated by Ken Southall and seconded by Anne Pratt. There being no other nominations, Nick Cooper was unanimously elected as Chairman of the meeting

3. Finance

a. To approve the Meeting's 2020/2021 accounts.

Ken Southall proposed that the Meeting approved the accounts for 2020/2021. This was seconded by Jeanna McCarthy and unanimously agreed by the Meeting.

b. To note the Internal Audit Report 2020/2021

The Meeting noted the Internal Audit Report for 2020/2021.

c. To approve the Annual Governance and Audit Return for 2020/2021

Section 1: Annual Governance Statement for 2020/20201

Neil McCarthy proposed that Section 1 be approved. This was seconded by Ken Southall and unanimously approved by the Meeting. Section 1 was signed by The Chairman

d. To approve the Annual Governance and Audit Return for 2020/2021

Section 2: Accounting Statement 2020/2021.

Fran Cooper proposed that Section 2 be approved. This was seconded by John Pratt and unanimously approved by the Meeting. Section 2 was signed by the Chairman.

e. To approve the issuing of a Certificate of Exemption from External Audit for 2020/2021.

Neil McCarthy proposed that the Meeting issue a Certificate of Exemption from External Audit for 2020/2021. This was seconded by Ken Cooper and unanimously approved by the Meeting.

f. To note that Nettlestead Parish Meeting has been selected as part of the random sample of Exempt Authorities for External Audit for 2020/2021.

The Clerk explained that although the Meeting was issuing a Certificate of Exemption from External Audit, the Meeting had been selected as part of the sample of Councils issuing Certificates of Exemption. This meant that the Meeting would have the benefit of an external audit but at no charge to the Meeting. The Meeting noted this.



g. To receive the Meeting's Financial Report.  
The Meeting noted the Financial Report.

6. To consider the reappointment of SALC as internal auditor for 2021/2022.  
Fran Cooper proposed that SALC be reappointed, as the Internal Audit Report was considered to be thorough and helpful. This was seconded by Neil McCarthy and unanimously approved by the Meeting.

#### 7. Any Other Business

Jeanna McCarthy said that reroofing of the church was due to start in October.  
The Meeting discussed the state of the churchyard gate and path, both of which are in need of repair/replacement. The Meeting agreed unanimously to amend the Reserves to allow £2500 towards the path and £3000 towards new gates. Three quotes are to be obtained for both projects.

Neil McCarthy expressed the Meeting's thanks for the work that the Chairman and Clerk had done for the Meeting.

The Chairman closed the Meeting at 8.21 pm

Signed as a true and correct record of the meeting.



Chairman Nettlestead Parish Meeting

Date: 25<sup>th</sup> August 2021

